

ADMISSIONS APPLICATION 2025 – UPDATED 14/05/2024
DOCUMENTS CHECKLIST – APPLICATIONS FOR GRADES R – 7

ALL DOCUMENTS SUPPLIED AS PER THE CHECKLIST MUST BE CERTIFIED COPIES. ALL FORMS MUST BE COMPLETED IN FULL AND ALL SECTIONS MUST BE SIGNED AS REQUIRED. IF YOU DO NOT HAVE A SUPPORTING DOCUMENT, PLEASE SUPPLY AN AFFIDAVIT AS TO WHY YOU CANNOT SUPPLY THE DOCUMENT. YOU ARE REQUIRED TO APPLY AT THE RELEVANT OFFICE FOR DOCUMENTS YOU CANNOT SUPPLY WITH THIS APPLICATION AND SUBMIT THESE DOCUMENTS TO SCHOOL AS PER THE REQUIRED DATES.

PPS WAITING LIST NO									
GDE ONLINE WAITING LIST NUMBER (GRADE 1 ONLY)									
GRADE R AGE: IS THE CHILD TURNING 5 YEARS OLD BY 30/06/2025. (BORN NO LATER THAN 30/06/2020)	YES				NO				
GRADE APPLIED FOR IN 2025	R	1	2	3	4	5	6	7	
ARE YOU THE BIOLOGICAL PARENT/LEGAL GUARDIAN?	YES				NO				
CITIZENSHIP OF THE PARENT/GUARDIAN	RSA CITIZEN				FOREIGN				
CITIZENSHIP OF THE LEARNER	RSA CITIZEN				FOREIGN				

DOCUMENTS REQUIRED FOR ADMISSION GRADE R – 7 CHECKLIST: (PLEASE PLACE THE DOCUMENTS IN THE ORDER AS LISTED BELOW. ONLY TICK WHAT YOU HAVE SUPPLIED)

LEARNER NAME AND SURNAME					
	YES	NO	AFFIDAVIT OR RECEIPT	OFFICE CHECK	COMMENTS
Certified copy of Unabridged Birth Certificate (If applied for supply copy of receipt)					
Foreign citizens: Certified copy of current Asylum Seeker/Refugee permit					
Foreign citizens: Certified copy of current Passport Permit/Visa					
Foreign citizens: Certified copy of current Study Permit/Visa					
Certified copy of Clinic Card/or immunization certificate					
For learners who are currently at school: Certified copy of learner's Term 4 2023 (due now) and Term 4 2024 (due 10/01/2025) school reports.					
For learners who are currently at school: Provisional Transfer card – original.					
FINAL Transfer card – original (if the learner is currently at a school) – BY 10/01/2025					
Certified copy of learner's FINAL school report and original (if the learner is currently at a school) – BY 10/01/2025				<u>PROMOTED</u> <u>NOT</u> <u>PROMOTED</u>	

PARENT 1: FATHER/LEGAL GUARDIAN: NAME & SURNAME:											
CELL NUMBER											
	YES	NO	AFFIDAVIT OR RECEIPT	OFFICE CHECK		COMMENTS					
Certified copy of South African Identity Card/Book											
Foreign citizens: Certified copy of current Asylum Seeker/Refugee/Work/Study permit											
Foreign citizens: Certified copy of current Passport/Visa											
Certified copy of proof of residence: Municipal Statement/Current Lease Agreement/ See list of acceptable documents. (Not older than 3 months)											
Certified copy of proof of work address: See list of acceptable documents. (Not older than 3 months)											
Letter to prove legal guardianship if the applicant is not the biological parent											
PARENT 2: MOTHER/LEGAL GUARDIAN: NAME & SURNAME:											
CELL NUMBER											
Certified copy of South African Identity Card/Book											
Foreign citizens: Certified copy of current Asylum Seeker/Refugee/Work/Study permit											
Foreign citizens: Certified copy of current Passport/Visa											
Certified copy of proof of residence: Municipal Statement/Current Lease Agreement/ See list of acceptable documents. (Not older than 3 months)											
Certified copy of proof of work address: See list of acceptable documents. (Not older than 3 months)											
Letter to prove legal guardianship if the applicant is not the biological parent											

DECLARATION FOR BOTH PARENTS/GUARDIANS:

1. I am required to pay a deposit which is equal to one month of the 2025 annual school fee. This amount will be announced by 31/10/2024 and is due by 08/11/2024. This will be deducted from the 2024 school fee.
2. Stationery/book pack fees will be due by 08/11/2024. The prices for 2025 book packs are still to be determined.
3. I am aware that if the information supplied by the applicant is found to be false in any manner, the school reserves the right to reject the application and if necessary involve the necessary authorities.
4. For learners who are currently at school: I am aware that placement of my child in the Grade applied for in 2025, is subject to the learner being promoted to that Grade. If the learner does not progress to the Grade in which the learner is being offered placement for 2025, the placement for the learner will be cancelled unless this school is able to accommodate the learner in the retained Grade.

PARENT 1/GUARDIAN 1 SIGNATURE: _____

DATE: _____

PARENT 2/GUARDIAN 2 SIGNATURE: _____

DATE: _____

FOR OFFICE USE:

Application checked by:	Name:	Date:	Signature:
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